

NOTICE INVITING QUOTATION

For Annual Maintenance Contract (AMC) of UPS Systems Installed at Branches/Offices under Bankura Region

Regional Office, Bankura invites sealed/online quotations from OEM/OEM-authorized/reputed UPS service providers for providing Annual Maintenance Contract (AMC) services for UPS systems installed at various branches/offices under Bankura Region.

Scope of Work

- Comprehensive/Non-comprehensive AMC of UPS systems (as applicable).
- Preventive maintenance at regular intervals.
- Breakdown maintenance and fault rectification.
- Replacement of defective parts (if covered under AMC).
- Ensuring minimum downtime and timely service support.
- Submission of service reports after each visit.

Eligibility Criteria

1. The bidder should be an OEM or OEM-authorized service provider/reputed UPS maintenance agency.
2. The bidder should have experience in UPS AMC/service.
3. Valid GST Registration.
4. Valid PAN.
5. The bidder should not have been blacklisted by any Government Department/PSU/Bank.
6. Valid Uddyam

Documents to be submitted in

Envelope 1

- Company Profile.
- GST Registration Certificate.
- PAN Card.
- OEM Authorization Certificate (where applicable).
- Experience/Work Orders (if available).
- Duly signed and stamped quotation.

Envelope 2

Mentioned the Rate of UPS KVA wise

- 2 KVA UPS
- 3 KVA UPS
- 5 KVA UPS



Quantity of UPS under 34 Branches and Regional office

- **3 KVA UPS** – 32 Nos.
- **2 KVA UPS** – 1 No.
- **5 KVA UPS** – 2 Nos.

Submission of Quotation

- **Last Date : 15th Sep 2026**
- **Mode of Submission: Through Scaled cover**
- **Opening of Quotations: 16th Sep 2026**

Terms & Conditions

1. The Bank reserves the right to accept or reject any or all quotations without assigning any reason.
2. The Bank may cancel the quotation process at any stage without incurring any liability.
3. Rates quoted shall remain valid for **90 days** from the date of opening.
4. The Bank reserves the right to alter the UPS quantities mentioned in offer.
5. The bank also reserves the right to add or delete one or more item from the list of items specified in offer.
6. The Bank also reserves right to add or delete name of any branch. The Branches where hardware is currently under warranty period may be later added under on-going AMC, after expiry of warranty period of such branches. Similarly, branches where in old hardware is replaced with new hardware will be removed from AMC purview.
7. Actual branch-wise and asset-wise list of hardware shall be provided by Regional Office while awarding AMC contract purchase order.
8. The successful bidder shall execute the AMC as per the terms approved by the Bank.
9. Payment will be made as per Bank's approved terms after satisfactory completion of services.

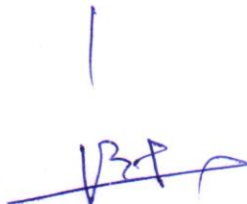
For any clarification, bidders may contact:

Business Support Department

Regional Office, Bankura

Phone: 9752934114

E-mail: gadbankro@centralbank.bank.in



(Vijay Kumar Verma)
Regional Head