



CENTRAL BANK OF INDIA

E-TENDER FORM

**PROPOSED INTERIOR FURNISHING, ELECTRIFICATION & AIR-CONDITIONING
WORKS TO BE EXECUTED FOR SALOD BRANCH, CENTRAL BANK OF INDIA, NEW
PREMISES, DISTT. WARDHA (M.S.)**

Regional Head

Nagpur Region, Central Bank of India, Oriental Building,
Second Floor, LIC Square, Station Road, Nagpur - 440001

**LAST DATE FOR SUBMISSION OF ONLINE TENDER : 06/09/2026 UP TO 17.30 Hrs.
('TECHNICAL BID' & 'PRICE BID')
TO BE SUBMITTED ONLINE ONLY
ON WEBSITE <https://centralbank.abcprocure.com>**

ONLINE OPENING OF TENDER : 07/09/2026 AT 15.30 Hrs.

**At Regional Office, Central Bank Of India, Nagpur Region, Oriental Building, Second Floor,
LIC Square, Station Road, Nagpur-440001.**

**(On that day & time Technical Bid will be opened online and the financial bid of all qualified
technical bid will be opened online after scrutiny. Result of Technical Bid and Opening date of
financial bid will be informed accordingly to all qualified bidders.)**

CENTRAL BANK OF INDIA

**Regional Office, Central Bank Of India, Nagpur Region, Oriental Building,
Second Floor, LIC Square, Station Road, Nagpur-440001**

TENDER NOTICE

Online item rate tenders are invited in the form of TWO BID e-Tendering from eligible contractors Empanelled with **Banking Sector in Nationalized Banks/ Scheduled Banks or Government /Public Sector Financial Institutions for Proposed Interior Furnishing, Electrification & Air-conditioning works for Salod Branch, Central Bank Of India, New Premises, Distt. Wardha (M.S.).**

The Prescribed blank Tender document shall be available at **Central Bank Of India** website www.centralbankofindia.co.in & on e-tender website <https://centralbank.abcpocure.com>, and can be downloaded from website and while submission of filled up Tender form **Rs. 2,000/- (Rupees Two Thousand Only) including GST** as the cost of Tender form must be deposited in the account of **"Central Bank Of India" Nagpur** which is **non-refundable**.

Contractors registered with 'MSME UDYAM &/OR NSIC' need not submit EMD and cost of tender. Instead of that, they should submit a registration certificate of "MSME UDYAM &/OR NSIC" in the appropriate category for exemption. latest MSME procurement policy for exemption will be applicable strictly as per govt policy.

The Technical Bid as well as Price Bid are to be submitted online in e-Tendering portal <https://centralbank.abcpocure.com> only. To upload 'TECHNICAL BID' & 'PRICE BID' the vendor/ Tenderer should have **DIGITAL SIGNATORY TOKEN**. Scanned copies of the relevant documents as per Tender requirements are to be uploaded with the Technical Bid. & for any queries regarding tender terms and conditions contact person name **Shri. Rahul Thakre** Manager - Mob-7276728737

The **blank Tender forms** will be available from dated **15/08/2026 to 06/09/2026** up to **17.30 Hrs** on website www.centralbankofindia.co.in & on e-tender website <https://centralbank.abcpocure.com>, and they are to be submitted **ONLINE** on website on or before **06/09/2026** upto **17.30 Hrs**.

Rs. 13,000/- (Rupees Thirteen Thousand only) towards Earnest money and **Rs 2000/ (two thousand only)** towards cost of tender will be deposited through NEFT/RTGS in a account of **"Central Bank Of India"** at Nagpur, **Account No. 1195500875, Central Bank of India, Nagpur, IFSC Code no. CBIN0280695**. UTR number will be mentioned on appropriate column in E Tender Documents. The EMD of the unsuccessful tenderer will be refunded without any interest soon after the issue of work order to the successful tenderer or after the expiry of the validity period of the tender.

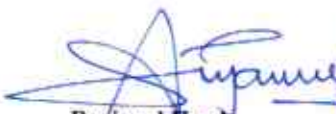
The Technical Bid of tender will be open on **ONLINE Mode** on **07/09/2026** at **15.30 Hrs**. Tenders without Earnest money deposit & Tender form cost/ without valid 'MSME UDYAM/NSIC' certificate in the appropriate category for exemption will not be considered and shall be out rightly rejected.

Central Bank Of India reserves the right to accept or reject any or all tenders either in whole or in part, without assigning any reasons.



Time of Completion 45 Days from the date of issue of work order/completion of all the civil works through landlord/handing over of site whichever is later. The company reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.

Signature & Seal of Contractor


Regional Head
Nagpur Region, Central Bank of India
Oriental Building, Second Floor,
LIC Square, Station Road,
Nagpur - 440001.



Instructions to Bidders – e tendering

1. The Bidders participating through e-Tendering for the first time, for Central Bank of India will have to complete the Online Registration Process on the portal. All the bidders interested in participating in the online e-Tendering process are required to procure Class II or Class III Digital e-Token having -2- certificates inside it, one for Signing/Verification purpose and another for Encryption/Decryption purpose. The tender should be prepared & submitted online using the bidder's authorized individual's (Individual certificate is allowed for proprietorship firms) Digital e- Token. If any assistance is required regarding e-Tendering (registration / upload / download/ Bid Preparation / Bid Submission), please contact on the support numbers given in the support details.

2. Registration Process for Bidders

- a) Open the URL: <https://centralbank.abcpocure.com/EPROC/>
- b) On Right hand side, Click and save the Manual "**Bidder Manual for Bidders to participate on e-tender**"
- c) Register yourself with all the required details properly.
- d) **TRAINING:** Agency appointed by the Bank will provide user manual and demo / training for the prospective bidders
- e) **LOG IN NAME & PASSWORD:** Each Vendor / Bidder will be assigned a Unique User Name & Password by the agency appointed by the Bank. The Bidders are requested to change the Password and edit the information in the Registration Page after the receipt of initial Password from the agency appointed by the Bank.

GENERAL TERMS & CONDITIONS: Bidders are required to read the "Terms and Conditions" section of the portal (of the agency concerned, using the Login IDs and passwords given to them).

Bid Submission Mode.	https://centralbank.abcpocure.com/EPROC/ Through e-tendering portal (Class II or Class III Digital Certificate with both Signing & Encryption is required for tender participation)
Support person and phone number for e- tender service provider for any help in accessing the website and uploading the tender documents or any other related queries	e-Procurement Technologies Limited Technical Support Team Mr. Sujith Nair: 079 68136857 sujith@eptl.in Ms. Geeta : 079 90334460 geeta@auctiontiger.net Ms. Khushboo : 09510813528 khushboo.mehta@eptl.in Ms. Pooja : 09328931942 pooja.shah@eptl.in Ms. Komal : 07904407997 komal.d@eptl.in Mr Nandan Valera : 9081000427 nandan.v@eptl.in Ms Vrusha Soni : 9904407997 vrusha@eptl.in Mobile Numbers: 91-9904407997, 9081000427



Note: please note Support team will be contacting through email and whenever required through phone call as well. Depending on nature of assistance support team will contact on the priority basis. It will be very convenient for bidder to schedule their online demo in advance with support team to avoid last minute rush.

f) All bids made from the Login ID given to the bidder will be deemed to have been made by the bidder.

g) BIDS PLACED BY BIDDER: The bid of the bidder will be taken to be an offer to sell. Bids once made by the bidder cannot be cancelled. The bidder is bound to sell the material as mentioned above at the price that they bid.

Preparation & Submission of Bids-

The Bids (Eligibility Cum Technical as well as Commercial) shall have to be prepared and subsequently submitted online only. Bids not submitted "ON LINE" shall be summarily rejected. No other form of submission shall be permitted.

Dos and Don'ts for Bidder

- ☐ Registration process for new Bidder's should be completed at the earliest
- ☐ The e-Procurement portal is open for upload of documents with immediate effect Hence Bidders are advised to start the process of upload of bid documents well in advance.
- ☐ Bidder has to prepare for submission of their bid documents online well in advance as the upload process of soft copy of the bid documents requires encryption (large files take longer time to encrypt) and upload of these files to e-procurement portal depends upon bidder's infrastructure and connectivity.
- ☐ To avoid last minute rush for upload bidder is required to start the upload for all the documents required for online submission of bid one week in advance.
- ☐ Bidder to initiate few documents uploads during the start of the RFP submission and help required for uploading the documents / understanding the system should be taken up with e-procurement bidder well in advance.
- ☐ Bidder should not raise request for extension of time on the last day of submission due to non- submission of their Bids on time as Bank will not be in a position to provide any support at the last minute as the portal is managed by e-procurement service provider.
- ☐ Bidder should not raise request for offline submission or late submission since only online e- Procurement submission is accepted.
- ☐ Part submission of bids by the Bidder's will not be processed and will be rejected.



Terms & Conditions of Online Submission

1. Bank has decided to determine L1 through bids submitted on Bank's E-Tendering website <https://centralbank.abcpocure.com/EPROC>. Bidders shall bear the cost of registration on the Bank's e-tendering portal. Rules for web portal access are as follows:
2. Bidder should be in possession of CLASS II or CLASS III-Digital Certificate in the name of company/bidder with capability of signing and encryption for participating in the e-tender. Bidders are advised to verify their digital certificates with the service provider at least two days before due date of submission and confirm back to Bank.
3. Bidders at their own responsibility are advised to conduct a mock drill by coordinating with the e-tender service provider before the submission of the technical bids.
4. E-Tendering will be conducted on a specific web portal as detailed in (schedule of bidding process) of this RFP meant for this purpose with the help of the Service Provider identified by the Bank as detailed in (schedule of bidding process) of this RFP.
5. Bidders will be participating in E-Tendering event from their own office / place of their choice. Internet connectivity /browser settings and other paraphernalia requirements shall have to be ensured by Bidder themselves.
6. In the event of failure of their internet connectivity (due to any reason whatsoever it may be) the service provider or Bank is not responsible.
7. In order to ward-off such contingent situation, Bidders are advised to make all the necessary arrangements / alternatives such as back-up power supply, connectivity whatever required so that they are able to circumvent such situation and still be able to participate in the E- Tendering Auction successfully.
8. However, the vendors are requested to not to wait till the last moment to quote their bids to avoid any such complex situations.
9. Failure of power at the premises of bidders during the E-Tendering cannot be the cause for not participating in the E-Tendering.
10. On account of this, the time for the E-Tendering cannot be extended and BANK is not responsible for such eventualities.
11. Bank and / or Service Provider will not have any liability to Bidders for any interruption or delay in access to site of E-Tendering irrespective of the cause.



12. Bank's e-tendering website will not allow any bids to be submitted after the deadline for submission of bids. In the event of the specified date and time for the submission of bids, being declared a holiday for the Bank, e-tendering website will receive the bids up to the appointed time on the next working day. Extension / advancement of submission date and time will be at the sole discretion of the Bank.

13. During the submission of bid, if any bidder faces technical issues and is unable to submit the bid, in such case the Bank reserves its right at its sole discretion but is not obliged to grant extension for bid submission by verifying the merits of the case and after checking necessary details from Service provider.

14. Utmost care has been taken to reduce discrepancy between the information contained in e- tendering portal and this tender document. However, in event of any such discrepancy, the terms and conditions contained in this tender document shall take precedence.

15. Bidders are suggested to attach all eligibility criteria documents with the Annexures in the technical bid.

3. Guidelines to Contractors on the operations of Electronic Tendering System of Central Bank of India

3.1 Pre-requisites to participate in the Tenders

Registration of Bidders on Electronic Tendering System on Portal of CBI: The Bidders Non Registered in Central Bank of India and interested in participating in the e-Tendering process of CBI shall be required to enroll on the Electronic Tendering System. To enroll Bidder has to generate User ID and password on the <https://centralbank.abcprocure.com/EPROC>

Registration of New bidders:

<https://centralbank.abcprocure.com/EPROC/bidderregistration>

The Bidders may obtain the necessary information on the process of Enrollment either from Helpdesk Support Team: 079-68136815, 9879996111 or may download User Manual from Electronic Tendering System for CBI. i.e. <https://centralbank.abcprocure.com/EPROC>

3.2 Preparation of Bid & Guidelines of Digital Certificate

The Bid Data that is prepared online is required to be encrypted and the hash value of the Bid Data is required to be signed electronically using a Digital Certificate (Class – II or Class – III). This is required to maintain the security of the Bid Data and also to establish the identity of the Bidder transacting on the System. This Digital Certificate should be having Two Pair (1. Sign Verification 2. Encryption/ Decryption)

The Digital Certificates are issued by an approved Certifying Authority authorized by the Controller of Certifying Authorities of Government of India through their Authorized Representatives upon receipt of documents required to obtain a Digital Certificate.



Bid data / information for a particular Tender may be submitted only using the Digital Certificate. Certificate which is used to encrypt the data / information and Signing Digital Certificate to sign the hash value during the Online Submission of Tender stage. In case, during the process of preparing and submitting a Bid for a particular Tender, the Bidder loses his / her Digital Signature Certificate (i.e. due to virus attack, hardware problem, operating system problem); he / she may not be able to submit the Bid online. Hence, the Users are advised to store his / her Digital Certificate securely and if possible, keep a backup at safe place under adequate security to be used in case of need.

In case of online tendering, if the Digital Certificate issued to an Authorized User of a Partnership Firm is used for signing and submitting a bid, it will be considered equivalent to a no objection certificate / power of attorney to that User to submit the bid on behalf of the Partnership Firm. The Partnership Firm has to authorize a specific individual via an authorization certificate signed by a partner of the firm (and in case the applicant is a partner, another partner in the same form is required to authorize) to use the digital certificate as per Indian Information Technology Act, 2000 and subsequent amendment.

Unless the Digital Certificate is revoked, it will be assumed to represent adequate authority of the Authority User to bid on behalf of the Firm for the Tenders processed on the Electronic Tender Management System of Central Bank of India as per Indian Information Technology Act, 2000 and subsequent amendment. The Digital Signature of this Authorized User will be binding on the Firm. It shall be the responsibility of Partners of the Firm to inform the Certifying Authority or Sub.

Certifying Authority, if the Authorized User changes, and apply for a fresh Digital Signature Certificate. The procedure for application of a Digital Signature Certificate will remain the same for the new Authorized User.

The same procedure holds true for the Authorized Users in a Private / Public Limited Company. In this case, the Authorization Certificate will have to be signed by the Director of the Company or the Reporting Authority of the Applicant.

The bidder should Ensure while procuring new digital certificate that they procure a pair of certificates (two certificates) one for the purpose of Digital Signature, Non-Repudiation and another for Key Encryption.

3.3 Recommended Hardware and Internet Connectivity

To operate on the Electronic Tendering System, the Bidder are recommended to use Computer System with at least 1 GB of RAM and broadband connectivity with minimum 512 kbps bandwidth. However, Computer Systems with latest i3 / i5 Intel Processors and 3G connection is recommended for better performance.

Operating System Requirement: Windows 7 and above Browser Requirement (Compulsory): Internet Explorer Version 9 (32 bit) and above and System Access with Administrator Rights.



Toolbar / Add on / Pop up blocker

Users should ensure that there is no software installed on the computers which are to be used for using the website that might interfere with the normal operation of their Internet browser. Users have to ensure that they do not use any pop-up blockers, such as those provided by Internet Explorer and complementary software, like for example the Google tool bar. This might, in certain cases depending on user's settings, prevent the access of the EAS application.

3.4 Online viewing of Detailed Notice Inviting Tenders

The Bidders can view the Detailed Tender Notice along with the Time Schedule (Key Dates) for all the Live Tenders released by CBI on the home page of CBI e-Tendering Portal on <https://centralbank.abcprocure.com/EPROC>.

3.5 Download of Tender Documents:

The Pre-qualification / Main Bidding Documents are available for free downloading. However, to participate in the online tender, the bidder must purchase the bidding documents by filling the cost of tender form fee.

3.6 Online Submission of Tender

Submission of Bids will be preceded by Online Submission of Tender with digitally signed Bid Hashes (Seals) within the Tender Time Schedule (Key dates) published in the Detailed Notice Inviting Tender. The Bid Data is to be prepared in the templates provided by the Tendering Authority of CBI. The templates may be either form based, extensible tables and / or unloadable documents. In the form based type of templates and extensible table type of templates, the Bidders are required to enter the data and encrypt the data/documents using the Digital Certificate / Encryption Tool.

In case Unloadable document type of templates, the Bidders are required to select the relevant document / compressed file (containing multiple documents) already uploaded in the briefcase.

Notes:

- (a) The Bidders upload a single documents unloadable option.
- (b) The Bid hash values are digitally signed using valid class II or Class - III Digital Certificate issued any Certifying Authority. The Bidders are required to obtain Digital Certificate in advance.
- (c) The bidder may modify bids before the deadline for Online Submission of Tender as per Time Schedule mentioned in the Tender documents.
- (d) This stage will be applicable during both Pre-bid/ Pre-qualification and Financial Bidding Processes.

The documents submitted by bidders must be encrypted using document encryption tool which available for download under Download section on <https://centralbank.abcprocure.com/EPROC>



Steps to encrypt and upload a document:

- ☐ Select Action: Encryption-> Tender ID: (enter desired tender ID) -> Envelope: (Technical/Price Bid)-> Add File: (Select desired document to be encrypted)-> Save File(s) to: (select desired location for encrypted file to save).
- ☐ After successful encryption, format of encrypted file will change to .enc which is required to be uploaded by bidders.
- ☐ After encryption bidders are required to upload document as per the mandatory list mentioned in the envelope i.e. Technical/ Commercial.

Note: Bank and e-Procurement Technologies Limited shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the e-tender platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the event. Bidders are advised to ensure system availability and prepare their bid well before time to avoid last minute rush Bidder can fix a call with support team members in case guidance is required by calling on below mentioned numbers.

Bidders need to take extra care while mentioning tender ID, entering incorrect ID will not allow Bank to decrypt document.

3.7 Close for Bidding:

After the expiry of the cut-off time of Online Submission of Tender stage to be completed by the Bidders has lapsed, the Tender will be closed by the Tender Authority.

3.8 Online Final Confirmation:

After submitting all the documents bidders need to click on "Final Submission" tab. System will give pop up "You have successfully completed your submission" that assures submission completion.

3.9 Short listing of Bidders for Financial Bidding Process:

The Tendering Authority will first open the Technical Bid documents of all Bidders and after scrutinizing these documents will shortlist the Bidders who are eligible for Financial Bidding Process. The short listed Bidders will be intimated by email.

3.10 Opening of the Financial Bids:

The Bidders may join online for tender Opening at the time of opening of Financial Bids Tendering Portal after the completion of opening process. However, the results of the Financial Bids of all Bidders shall be available on the e-tendering Portal after the completion of opening process.

3.11 Tender Schedule (Key Dates):

The Bidders are strictly advised to follow the Dates and Times as indicated in the Time Schedule in the detailed tender Notice for the Tender: All the online activities are time



tracked and the electronic Tendering System enforces time-locks that ensure that no activity or transaction can take place outside the Start and End Dates and time of the stage as defined in the Tender Schedule.

At the sole discretion of the tender Authority, the time schedule of the Tender stages may be extended.

SUMMARY OF E- TENDERING

1. Name of the organization Offering Contract : Regional Head, Nagpur region,
Central Bank Of India,
Oriental Building, Second Floor,
LIC Square, Station Road,
Nagpur - (440001)
2. Consultants : ASHISH S. NASHINE
ARCHITECT, INTERIOR DESIGNER &
APPROVED VALUER,
49, CENTRAL BAZAR ROAD, BAJAJ
NAGAR, NAGPUR-440010 (M.S.)
3. Site Address : Salod Branch, Central Bank Of India,
New Premises, Distt. Wardha (M.S.)
4. Scope of Work : Proposed Interior Furnishing, Electrification
& Air-conditioning works for Salod
Branch, Central Bank Of India,
New Premises, Distt. Wardha (M.S.)
5. Estimated Cost of work : **Rs 12,69,680/- (Twelve Lakhs Sixty Nine
Thousand Six Hundred Eighty Only) + GST extra.**
6. Name of the Contractor/Tenderer : _____
7. Address of the Contractor /Tenderer : _____

8. Period of Completion : 45 Days from the date of work order/ handing
over of site after completion of all civil works whichever
is later.
9. Cost of Blank Tender Form : Rs. 2,000/- (Rupees Two Thousand Only) including GST,
will be paid through net banking Account No. 1195500875,
Central Bank Of India, Nagpur, IFSC Code no.
CBIN0280695
(non-refundable).
10. Earnest Money Deposit : **Rs. 13,000/- (Rupees Thirteen Thousand only)**

EMD will be paid through net banking Account No.
1195500875,
Central Bank Of India, Nagpur
IFSC Code no. CBIN0280695.



11. MSME Exemption : Contractors registered with 'MSME UDYAM &/OR NSIC' need not submit EMD and Bid participation fee. Instead of that, they should submit a registration certificate of "MSME UDYAM &/OR NSIC" in the appropriate category for exemption. latest MSME procurement policy for exemption will be applicable strictly as per govt policy.
12. Retention Money : As per Tender conditions
13. Defects Liability Period Completion. : Twelve Months from the date of Virtual
14. Liquidated damages : 1% of the Contract amount shown in the tender per week subject to max. 10% of the contract value or actual final bill value. **shall be charged for any delay in the completion of the work beyond the stipulated time and this clause shall be strictly followed.**
15. Value of Interim Bill : Rs. 10.00 Lakhs.
(Minimum amount of work done)
16. Date of Commencement : 7 days from the date of acceptance letter or handing over of site after completion of all civil works of the site whichever is Later.
17. Period of Final Measurement : One Months from the date of Virtual Completion.
18. Initial Security Deposit : 2% of the Accepted Value of the Tender.
19. Total Security Deposit : As per Tender condition
20. Refund of initial Security Deposit : 50% of the Security Deposit shall be refunded to The Contractor Comprising of EMD, ISD on completion of the work and balance retention amount shall be refunded only after the Defect Liability Period is over.
21. Period for Honoring Certificate : 1. 15 Days for R.A. Bills
2. The final bill will be submitted by the Contractor within Fifteen days of the date fixed for completion work and the Bill shall be Certified within one month from the date of receipt of final bill & the period of honoring the same shall be one month, provided the bills are submitted with all prerequisite documents/test reports etc. prescribed in the tender.



Signature & Seal of Contractor

Date:

GENERAL INFORMATION TO TENDERERS:

1. The Regional Head, Nagpur region, Central Bank Of India, Oriental Building, Second Floor, LIC Square, Station Road, Nagpur – (440001) reserves the right to accept or reject any or all the tenders whether in whole or in part without assigning any reason for doing so. The owner reserves his rights to negotiate with the lowest tender/s.
2. Each of the tender documents is required to be signed by the person or persons submitting the tender in token of his/ their having acquired himself/ themselves with the general conditions, articles of agreement, mode of measurements, schedule of probable quantities, site conditions and the time schedule etc. as laid down. Any tender with any of the documents not signed will be liable to be rejected.
3. Tenderer shall fill in rates **online only** for all items of work described in the **price bid**. Items against which no rate is entered by the tenderer will not be paid for by the Employer/ Competent Authority when executed and shall be deemed covered by the other rates in the Annexure. If any of the documents is missing or unsigned the tender shall be considered invalid.
4. All erasures and alterations made while filling the tender must be attested with initials of the tenderer. Overwriting of figures is not permitted. Failure to comply with either of these conditions will render the tender invalid.
5. All the pages of the tender documents should be signed by the tenderer.
6. The security deposit shall be kept with the Competent Authority/ Central Bank Of India for a period of 12 months after the Architect issues the completion certificate which amount is not to bear interest.
7. The rates quoted by the contractor should include all charges for scaffolding materials labour, hire for any tools, marking out and clearing of the site as mentioned in the specifications. The rate quoted by the tenderer in the Annexure of probable quantities will be deemed to be for the finished work to be measured at site. The rates shall be inclusive of all sales tax, works contract tax, Provident Fund, Insurance etc. levied by any Government or any public body. **Applicable GST shall be paid extra.** The contractor shall abide by the rules of Minimum Wage Act and Child Labour Act and keep the owner indemnified regarding the same. The contractor should take necessary insurance for the work as required under the workman compensation act, labour laws etc. as prevailing.



8. The rate shall be binding to the Contractor, for all the tender items till the completion of the work respective of variation in market rates of material and labor.
9. The calculations made by the tenderer should be based upon probable quantities of the several items of work, which are furnished for the tenderers convenience in the Annexure. It must be clearly understood that the contract is not a lump-sum contract that neither the probable quantities nor value of the individual and the aggregate value of the entire tender will form a part of the contract and that Architect doesn't in any way assure the tenderer or guarantee that the said probable quantities are correct or that the work would correspond there to.
10. The items against which no quantity is shown in Annexure for which tenderer is to quote his rates and the Employer/ Competent Authority at his description shall ask the contractor to execute those items if required and which shall be binding on the part of the contractor to execute those items at the rates quoted therein in the tender.
11. The successful tenderer should make their own arrangements to obtain all materials required for the work.
12. The various materials stored on site shall be protected from the fire, floods or rains etc. and the contractor shall be responsible for any damage caused to the owner for the same.
13. The contractor shall allow enough facilities to the sub-contractors employed by the owner and should co-operate with them and that small holes etc. made by these sub-contractors to the structure shall be properly corrected by the general contractor without any prejudice and extra cost whatsoever.
14. The bills shall be prepared by the contractor in the manner required by the Architect and should be submitted to him. All payments by the Employer/ Competent Authority under this contract shall be made at Nagpur (M.S).
15. The specifications that are not mentioned or listed in the tender shall **confirm to I.S.I. Specifications** while having prior written consent of the Architect.
16. In case of dispute regarding quality of material, workmanship etc. Shall be accepted as final decision **given by the competent Authority of the Central Bank Of India, Nagpur.**
17. The contract shall be subject to Nagpur jurisdiction only.
18. The Architect reserves the right to deduct such amounts as he may feel proper on account of bad workmanship as penalty and that his decision in such matters shall be binding to both the parties and shall not be subject to arbitration. In case the contractor's progress of work is not satisfactory or his workmanship is not to the standard quality, the architect and/or owner / Competent Authority reserves the right to issue necessary notice to the contractor, for carrying out timely progress. If however the contractor has not improved the progress, the architect and/ or owner / Competent Authority can release the contractor from his work and terminate the contract after issuing seven days notice.



19. The Competent Authority reserves the right to omit any item or items or part thereof for which contractor shall not claim any compensation whatsoever.

20. Contractor must inform in writing to the Architect before executing any work that is not covered in Tender or any quantities of the tendered item that are increasing while executing the work. Prior permission from the Employer/ Competent Authority shall be obtained before executing any such item.

21. The Architect for this work is **Ashish Shyamkishor Nashine, 49, Central Bazar Road, Bajaj Nagar, Nagpur-440010** and the architect reserves the right to deduct such amounts as he may feel proper on account of bad workmanship as penalty with the consent of Competent Authority/ Employer and that his decision in such matters shall be binding to both the parties and shall not be subject to arbitration.

I/ We hereby declare that I/We have read and understood the above instructions for the guidance of the Tenderer.

Date:

Seal:

**Signature of the Contractor/
Tenderer with Seal**



SPECIAL CONDITIONS OF THE CONTRACT:-

1. The tender is to be properly filled and endorsed and to be quoted in full.
2. The contractor should quote all the items given in the Price Bid.
3. THE CONTRACTORS SHALL QUOTE THE EXACT WORKING RATES OF ITEMS & **NO REBATE / DISCOUNT IN PERCENTAGES** SHALL BE CONSIDERED AS IT IS AN ITEM RATE TENDER WITH THE PRICE BID, THE RATES QUOTED WILL ONLY BE TAKEN INTO ACCOUNT. HOWEVER DURING THE PERIOD OF NEGOTIATION IF ANY AS THE AUTHORITIES MAY DEEM FIT TO SHALL BE CONSIDERED DURING THE PROCESS OF NEGOTIATIONS WHILE ACCEPTANCE OF THE TENDER.
4. The rates to be quoted are on item rate basis and are to be inclusive of everything including all the taxes involved viz sales tax, on raw material, works contract tax, excise duty, material cost, labour, transportation etc. complete. **Applicable GST shall be paid extra.**
5. HOWEVER, RATES QUOTED FOR COMPLETED FINISHED ITEMS SHALL BE EXCLUSIVE OF GST (GOOD & SERVICE TAX) WHICH SHALL BE PAID SEPARATELY ON THE ACTUAL BILL AMOUNT BY COMPETENT AUTHORITY.
6. **Earnest Money and Initial Security Deposit** An amount of **Rs. 13,000/- (Rupees Thirteen Thousand only)** shall be paid online. On acceptance of Tender and offer letter of work, the successful tenderer shall deposit a further amount to make it 2% of approved Tendered amount with the Competent Authority as initial security deposit. EMD can also be paid through net banking **Account No. 1195500875, Central Bank Of India, IFSC Code no. CBIN0280695**. The EMD of the unsuccessful tenderer will be refunded without any interest soon after the issue of work order to the successful tenderer or after the expiry of the validity period of the tender.
7. **VALUE OF INTERIM PAYMENT**
The minimum value of work done entitling the contractor to receive an interim payment shall be Rs.10,00,000/- (Rupees Ten Lakhs only) for the work done & completed works. However, the competent authority can at his discretion certify for interim payment for a lesser value also. The period of honoring interim payment shall be 15 days from the dates of receipt of the certificate from the architect.
For Air-conditioning works interim payment High side works shall be taken as 65% of the supply item & Low side works shall be calculated as 75% of the completed works @ site for interim payment condition.



8. **Interim payment shall be paid to the contractor** till the completion of contract. The minimum amount of each interim bill shall be **Rs.10,00,000/- (Rupees Ten Lakhs only)** From the interim bill an amount of **10%** of tendered amount will be deducted towards retention amount inclusive of initial Security deposit & Earnest money deposit. i.e The retention percentage (i.e. deduction from interim bill) shall be **8%** of gross value of each interim bill. The final bills shall be scrutinized within 30 days from the Date of completion, and the period of honoring the same shall be One month. Half of the retention amount i.e. 5% of the work shall be paid with the final Bill. The final 5% retention amount of the work will be kept as Security deposit and will be released only after **12 months** from the date of virtual completion of work as certified by the Competent Authority's Architect. The retention amount shall carry no interest whatsoever.
9. Total Security deposit shall comprise of
- a) Earnest Money Deposit,
 - b) Initial Security Deposit
 - c) Retention Money
10. **Tender's acceptance:** The Competent Authority reserves the right to accept / reject any or all tenders without assigning any reasons for rejection/acceptance whatsoever. The tenderer whose tender is accepted will have to enter in to an agreement immediately on being informed to do so. In case of failure on the part of tenderer to sign the agreement within the stipulated time, the earnest money paid by him shall stand forfeited to Competent Authority and the offer of the tenderer shall be considered as withdrawn by him.
11. The work is to be carried out in New premises of Central Bank Of India & the time period provided for completion of work is inclusive of load shedding hours. The contractor should make his own alternative arrangements at his own cost to compensate with load shedding hours & no additional remuneration shall be paid for such arrangements nor any additional time will be granted on this accounts.
12. The tenderer shall be presumed to have carefully examined the Site, Site Conditions and specifications of the work and have fully acquainted themselves with all details of the site and with all the necessary information and data pertaining to the work prior to tendering for the work.
13. The tenderer may in the forwarding letter mention any points he may wish to make clear but right is reserved to reject the same or the whole of the tenders if the same becomes conditional tender thereby.
14. All pages of document, conditions, specifications, drawings and plans etc. shall be initialed by the tenderer. The tender should bear full signature of the tenderer.
15. **The drawings, details and the Specifications are only indicative and the schedule of quantities are only tentative. Any changes/additions/deletions/alterations in them shall be accommodated while executing the work without any prejudice. Any extra items or variations upon the schedule items shall be scrutinized by the Architect of the Central Bank Of India and his decision shall be final and binding in all respects.**
16. Specifications of various materials and quality of work shall be the essence of the contract along with the time period and these shall be strictly adhered to.



17. Liquidated damages @ 1% of the tendered amount shown in the tender per week to a maximum limit of 10% of the contract sum / accepted tendered amount, which shall be charged for any delay in the completion of the work beyond the stipulated time and this clause shall be strictly followed.
18. The contractor shall produce the labour insurance policy. If contractor fails to produce the labour insurance policy, the competent authority / Competent Authority shall draw the policy, the amount Two Times amount of expenditure incurred for drawing the policy shall be recovered as penalty from the 1st R.A bill of the contractor as penalty to the contractor.
19. Extra items, if any shall be paid on the basis of cost of materials (inclusive of all the Taxes as already mentioned) and labour plus 15% towards overheads and profits and items rates already accepted shall form the basis of this Contract.
20. The Competent Authorities at their discretion may delete any part of item or item in full as they may feel necessary during the course of execution and no compensation will be paid /claimed in this regard. The contractor shall not claim any compensation towards such items.
21. The work shall be executed by the Contractor at his own risk and responsibility and the Competent Authority shall not be held liable for any accidents/unforeseen events directly/indirectly and the Contractor understands clearly that no claim for any accidents or loss of life whatsoever shall be entertained by the Competent Authority.
22. Electric meter shall be arranged by Competent Authority in its name but payment of electricity charges at site for execution of work shall be payable by Contractor, Alternatively the payments against the electric bills shall be deducted from the bills of contractor.
23. OEM Company and Company Vendor/Tenderer will have to upload Notarized Memorandum of Understanding (Air-conditioning works) on Rs. 500/- General Stamp paper in original on or after the date of issue of tender as per the Format (enclosed) in e-Tendering Technical Bid without which Tender will not be considered and shall be outrightly rejected.
24. The Tenderer with whom, Memorandum of Understanding for electrical works is made must hold valid electrical license from the Competent Government Authority who shall carry out the electrification works. Hence, Electrical License/ Registration is to uploaded with Memorandum of Understanding on Rs. 500/- General Stamp paper in original on or after the date of issue of tender as per the Format (enclosed) in e-Tendering Technical Bid without which Tender will not be considered and shall be outrightly rejected.

Signature of Contractor/
Tenderer with seal



MANNER OF SUBMISSION OF E-TENDER:

The tenders are to be submitted **ONLINE ONLY** on website & scanned copy of following documents are to be uploaded with the Tender:

PART 1: TECHNICAL BID

- 1) **Cost of Tender and EMD** will be paid through net banking **Account No. 1195500875, Central Bank Of India, IFSC Code no. CBIN0280695**. Cost of tender is non-refundable and The EMD of the unsuccessful tenderer will be refunded without any interest soon after the issue of work order to the successful tenderer or after the expiry of the validity period of the tender. UTR number will be mentioned on description.
- 2) **If the firm is a partnership firm**, attested copy of registered partnership deed registered with office of sub-registrar along with certificate of registration (**form 'H' under rule 17**) under partnership Act, 1932.
- 3) Attested copy of **Registered general power of Attorney** registered in the office of sub-registrar in case of partnership firm, who is authored signatory on behalf of the partnership firm & its partners.
- 4) Attested copies of **Memorandum of Association** & Certified copy of Resolution in case of any Private Limited/Public Limited Companies.
- 5) Copy of **Work Orders and performance certificate for completion of similar type of works/Empanelment letter of Competent Authority for which work completion certificates** for Satisfactory completion of similar type of works as detailed below shall be enclosed.
- 6) EPFO & ESIC Registrations are mandatory and copy of registration Certificates should be enclosed The EPFO & ESIC registration certificates should be of before date from the date of publication/floating/issue date of Tender. Without EPFO & ESIC registration certificates the Tender is liable to be rejected. However, if the registration certificates are not applicable to any of the tenderer as per the standard norms of government, the tenderer shall provide a declaration on letter head quoting the reasons for the same.
- 7) **Contractor shall enclose work completion certificates for satisfactory completion of similar type of works in last Five financial years as under:**
 1. **One work costing more than 80% of estimated cost**
 2. **Two works costing more than 50% of estimated cost**



3. Three works costing more than 40% of estimated cost
- 8) In addition to above Income Tax returns for last three years along with audited Balance sheets certified by CA shall be enclosed.
- 9) Copy of GOODS & SERVICE TAX CERTIFICATE (GST) shall be enclosed.
- 10) Copies of PAN card, Adhar card as Applicable shall be enclosed.
- 11) Technically Qualified Engineer/ Supervisor should be available @ site who has understanding of the drawings and execution of works. His name along with his qualification and Consent letter should be enclosed in envelope No. 1 who shall be available @ site during the progress of work.
- 12) The Tenderer with whom, Memorandum of Understanding for electrical works is made must hold valid electrical license from the Competent Government Authority who shall carry out the electrification works. Hence, valid Electrical License/ Registration from competent authority is to be uploaded with Notarised Memorandum of Understanding on Rs. 500/- General Stamp paper in original on or after the date of issue of tender as per the Format (enclosed) in e-Tendering Technical Bid without which Tender will not be considered and shall be outrightly rejected.
- 13) OEM Company and Company Vendor/Tenderer will have to upload Notarized Memorandum of Understanding (Air-conditioning works) on Rs. 500/- General Stamp paper in original on or after the date of issue of tender as per the Format (enclosed) in e-Tendering Technical Bid without which Tender will not be considered and shall be outrightly rejected.
- 14) An undertaking on Rs.100/- Stamp paper in original on or after the date of issue of tender is to be enclosed stating that I/we/Firm has not been black-listed in any of the financial institutions/Banks & not found guilty of any misconduct
- 15) In compliance with tender requirements, it is mandatory for contractors to have their working Registered Office/ Branch office located within the Nagpur Region. Failure to provide valid proof of working office in Nagpur Region will result in the rejection of the tender application. This stipulation ensures that the contractor has a local presence, which can be crucial for timely and effective communication, coordination, and project execution.

IMPORTANT NOTE: IF AT THE TIME OF VERIFICATION OF DOCUMENT IT IS FOUND THAT DOCUMENTS ENCLOSED ARE NOT IN ORDER, THE TENDER IS LIABLE TO BE REJECTED

