



सेन्ट्रल बैंक ऑफ इंडिया  
Central Bank of India

CENTRAL TO YOU SINCE 1911

क्षेत्रीय कार्यालय AMBIKAPUR



REGIONAL OFFICE – AMBIKAPUR

RO(AMBIKAPUR)/BSD/2025-26/122 —

Date: 03.02.2026

**NOTICE INVITING TENDER FOR MAKING/INSTALLATION & MAINTANANCE OF GLOWSIGN BOARD  
AT BRANCHES UNDER AMBIKAPUR RO**

Sealed Tenders are invited by Central Bank of India, Regional Office Ambikapur, for making/ Installation & Maintenance of Glowsign Board at branches under Regional Office Ambikapur in Two Bid System (Technical bid & Commercial Bid) meeting the under-noted eligibility criteria for carrying out the work specified in the tender document in accordance with the Bank's general conditions of contract, special terms & conditions of Contract & Particular terms & conditions of Contract, Standard specifications, extent of work, Special instructions to bidders as appended on subsequent pages & Annexures.

Central Bank of India, Regional Office Ambikapur invites applications from reputed firms, satisfying the eligibility norms stipulated herein this tender document, for making/ Installation & Maintenance of Glowsign Board at branches under Regional Office Ambikapur.

Description of Work	Making/ Installation & Maintenance of Glowsign Board at various Branches.
Place of work	As per Annexure – 1
Cost of work	To be quoted as per the Commercial bid.
Earnest Money Deposit	Payment of Rs.2000/- to be made in the form of Demand Draft favouring "Central Bank of India, Regional Office Ambikapur". Technical bids without EMD amount shall NOT be accepted. EMD Will be returned to the un-successful bidders after placing work order by Bank.
Tender Publish Date	04.02.2026
Last date for Submission of Bids	26.02.2026 at 04:00 pm.
Date of Opening of Technical Bids	27.02.2026 at 11.00 am at Regional Office Ambikapur.
Contact person name & Contact number	Mr. R.K.Yadav, Chief Manager, RO Ambikapur – +91-7880182151 Mr Avinash Xalxo, Manager, RO Ambikapur -+91-8826882371
Place of submission of Bids & opening of bids	Regional Head, Central Bank of India, Regional Office Ambikapur, Dhanjal Complex, Ring Road, Near Govt. Polytechnic, Nemnakala, Ambikapur, Dist. Sarguja, Chhattisgarh - 497001
Date of Opening Commercial Bids	Will be informed to short listed Bidders who qualify in Technical Bid stage.
E-mail id for Correspondence	gadambiro@centralbank.bank.in

Chief Manager  
Regional Office Ambikapur





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**Note to all vendors — Terms & conditions**

1. Central bank Of India, Regional Office, Ambikapur invites sealed tenders/Bids from reputed firms for making/Installation & Maintenance of Glowsign Board at branches under Regional Office Ambikapur as per Annexure – 1 under RO Ambikapur.
2. Interested eligible Bidders may submit their response to this tender document at our office located at Regional Head, Central Bank of India, Regional Office Ambikapur, Dhanjal Complex, Ring road, Near Govt. Polytechnic, Nemnakala, Ambikapur, Dist. Sarguja, Chhattisgarh - 497001, before last date for submission of tender documents as mentioned in this tender document.
3. The response to the Tender document is to be submitted in two-bid system, separately in two sealed covers as per the formats given in this tender document superscribing — “Technical / Commercial Bid for the Glow sign Board “ Two bid system is as under:
  - Technical bid
  - Commercial bid
4. **Central Bank of India reserves the** right to accept or reject in part or full any or all the offers without assigning any reasons there for at any stage of tender.
5. Date of opening of financial bids shall be intimated to technically qualified bidders.
6. The bids submitted late on account of any reasons, whatsoever, will NOT be entertained.
7. Tender document is non-transferable and the selected final bidder shall be executing the work order through their authorized employees only and cannot be given as sub-contract.
8. Rates should be quoted both in words and numbers in the financial bids. No alterations in these figures / words are expected. In case of any alterations / strike off, the amount mentioned in the words shall prevail. All the corrections are to be initialed by authorized signatory of the firm.
9. All the supporting documents submitted along with the tender document are to be signed by the authorized signatory.
10. Bank may negotiate with the L-1 price bidder for further reduction of rate quoted by bidder.
11. Any additions or a deletion in the list of branches is as per the discretion of the Bank.
12. In case of any ambiguity or doubt as to meaning of any of the tender clauses / conditions or, if any further information is required, the matter should immediately be referred to Regional Head, Central Bank of India, Regional Office Ambikapur, Dhanjal Complex, Ring road, Near Govt. Polytechnic, Nemnakala, Ambikapur, Dist. Sarguja, Chhattisgarh - 497001.
13. EMD An amount of Rs.2000.00 shall be deposited by the vendors in the form of Demand Draft issued in favour of “Central Bank of India, Regional Office Ambikapur”, payable at Ambikapur, not issued before the date of publication of this tender document except vendors who are registered as Micro & Small Enterprise (MSEs) as per govt guidelines. This Demand Draft is to be enclosed along with Technical Bid only. Failure to submit the EMD by the bidder shall make the document offered by Bidder as Invalid. The EMD shall be refundable to the bidder's post placement of work order with L-1 bidder. The EMD of the L-1 bidder shall be returned only after satisfactory completion of work as per the terms of the tender document.
14. It is the responsibility of the bidder to ensure that their firm participating in the bidding process meets all the eligibility criteria stipulated by the Bank and necessary documents are enclosed wherever required. In case the documentary evidence is not be submitted, Bank may discard the proposal submitted by the Bidder. All participating Bidders are re-





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quested to check the documents wherever required and be included in the technical bid at the initial stage itself.

**15. Eligibility criteria of the bidder:**

The Bidder/Consultant/firm/ company have to fulfil the following criteria:-

- a) Preferably Proper infrastructure/ office in Ambikapur City or at any other location within Chhattisgarh State or Near by States.
- b) The bidder should be an income tax assesee and should have filed income tax return for the last 3 years. (Supporting documents to be annexed in technical bid).
- c) The bidder should be profit making in the last 3 years.
- d) Average financial turnover for the last 3 financial years should be minimum Rs.10 lakh per year.
- e) Bidders are required to submit their full bio-data giving details in the enclosed preforma about their organization, experience, technical personnel in their organization, pan card, Aadhar card, address proof, competence etc.
- f) Bidder should have experience of minimum 5 years in Government /PSU/ Nationalized Banks. Copy of work order should be attached with the tender.
- g) The bidder should submit the copy of registration of the firm.

- The bidder short Id have valid sale tax / TIN number / GST number whichever is applicable.
- The details of employees deputed to Branches should carry ID proof at all times along with copy of the work order.

- h) Preference will be given to the vendors whose office with full infrastructure is available at Ambikapur city.

**16. Specification required:**

The specification of the Glow sign Bord with 3M Backlit flex with 3M plotter cut vinyl will be as under:-

- a) 3M PANAGRAPHICS II Backlit flex with 3M 3630-33 (RED), 3630-97 (BRISTOL BLUE), 3630-57 (OLYMPIC BLUE) plotter cut vinyl with 5 yrs warranty.
- b) MS Square pipe of 1"x1" 5kg with Red oxide Coating.
- c) Side cover with powder coated sheet & BACK COVER WITH GI SHEET.
- d) LED MODULES with power supply & ISI Marked wire.
- e) English font Futura bold oblique & Swis 721 BT Bold and for Hindi Lala and shree DEV0715E. For regional language appropriate fonts may be used.
- f) Clamps.
- g) Scaffolding.
- h) Timer.

17. For upkeep and maintenance of signage board, it shall be under AMC wherein the periodic cleaning the facia once in every 15 days i.e. twice in a month shall be done by the agency/firm.

18. All relevant precautions are to be taken by the firm while executing the work at all locations. The bidder/Vendor shall be responsible for all injuries to the work or workmen, to persons, animals or things and for all damages to the structural and /or decorative part of property which may arise from the operations or negligence of himself / their employees.

19. Central Bank of India, Regional office Ambikapur reserves the right to relax the norms for eligibility criteria of the bidders.





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**Annexure — Compliance of terms and conditions -in Technical Bid**

I/we have read and understood the instructions and the terms and conditions contained in the tender Document.

I do hereby declare that the information furnished in the response to tender document and other supplementary sheets is correct to the best of my / our knowledge and belief.

In case of selection of my / our bid for making/ Installation & Maintenance of Glowsign Board at branches, we shall be carrying out the work in accordance with the terms and conditions there of.

Signature of Authorized Signatory: .....

Name of Authorized Signatory: .....

Designation : .....

Address of firm: .....

Place:

Date:



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**TECHNICAL BID**

**Basic Information about the Firm / Organization:**

Sr No	Details	Details	Documents Enclosed?
1.	Name of the firm / Company Along with Address		
2.	<b>Contact Details</b> <ol style="list-style-type: none"> <li>1. Name of person</li> <li>2. Mobile no :</li> <li>3. Email Id :</li> <li>4. ID &amp; Address details :</li> <li>5. GST no. (if any)</li> </ol>		
3.	Date and year of establishment (Enclose relevant documents)		
4	Type of organization (Sole proprietor /partnership /private ltd/co-operative body etc)		
5.	Details of registration (Documentary evidence to be enclosed)		
6.	Details of Glow Sign Board work order's executed with Govt/ PSU / Nationalized Banks etc. (Documentary evidence to be enclosed)		
7.	Financial Details of the firm (enclose documentary evidence)		
8.	No. of years of experience in Glow Sign Board works (Certificate to be enclosed)		
9.	Income tax returns & balance sheet of the last 3 years (documentary evidence to be enclosed)		
12.	Income tax PAN number		
13.	GST number ( if any)		

**(Signature of Bidder with Seal of Firm)**

Date :

Place :



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**Annexure -Commercial Bid/Financial Bid**

To  
Regional Head,  
Central Bank of India, Regional Office Ambikapur,  
Dhanjal Complex, Ring Road, Near Govt. Polytechnic.  
Nemnakala, Ambikapur, Dist. Sarguja,  
Chhattisgarh - 497001

**Reg: Commercial Bid for Glowsign Board**

With reference to tender document for making/ Installation & Maintenance of Glowsign Board at branches & ATM for various branches / offices and ATMs located as per Annexure – 1, we are pleased to offer our best quote , for carrying out the work as mentioned in scope of work.

We confirm that the mentioned works shall be submitted to concerned branches / Office in prescribed formats as per the scope of work.

**For Making/ Installation of Glow Sign Board**

Sl.No	Description of work	Amount (Rs.)
1	Rate per sqft for making of the Glowsign board/ Signage ( including the above specifications , Installation & transportation charge )	
2	Timer	
	Rupees (.....) in words	

**For maintenance of existing Glow Sign Board**

Sl.No	Description of work	Rate ( in Rs.)
1	LED Tubelights (preferably Samsung/Havel's/Crompton)	
2.	3M PANAGRAPHICS II Backlit flex with 3M 3630-33 (RED), 3630-97 (BRISTOL BLUE), 3630-57 (OLYMPIC BLUE) plotter cut vinyl with 5 yrs warranty (per sqft)	
3.	Labour Charge for cleaning the box in every 15 days	

We understand that in case of difference of amount mentioned in words and numbers, the value mentioned in words shall prevail to decide on the L-1 Bidder.

All terms and conditions mentioned in the tender document are acceptable to us and shall be binding on us.

**(Signature of Bidder with Seal of Firm)**

Date :

Place :

Annexure - 1

S.No	Premise Name	Office Type	Address	PIN
1	Narbadapur	BRANCH	AT+PO. Narbadapur	497126
2	Lundra	BRANCH	Lundra, Dist-Surguja	497101
3	sonhat	BRANCH	at+po. sonhat, Dist. korea CG	497339
4	PREMNAGAR	BRANCH	AT+PO PREMNAGAR, DIST- SURAJPUR	497333
5	AMBIKAPUR	BRANCH	SANGAM CHOWK, VIJAY MARG,AMBIKAPUR	497001
6	CHHOTABAZAR	BRANCH	CHHOTABAZAR CHIRIMIRI , DIST-KOREA (CG)	497449
7	KHURASIA COLLIERY	BRANCH	KHURASIA COLLIERY,DIST KOREA (CG)	497553
8	SOUTH JHAGRAKHAND	BRANCH	SOUTH JHAGRAKHAND DIST-KOREA	497446
9	WEST JHAGRAKHAND	BRANCH	WEST JHAGRAKHANAD, DIST-KOREA (CG)	497447
10	NORTH JHAGRAKHAND	BRANCH	NORTH JHAGRAKHAND Dist-KOREA	497446
11	NORTH CHIRIMIRI,COLLIERY	BRANCH	NORTH CHIRIMIRI,DIST-KOREA	497553
12	KOREA COLLIERY	BRANCH	AT+PO. KOREA COLLIERY, KOREA( CG)	497559
13	DOMANHILL COLLIERY	BRANCH	DOMANHILL COLLIERY Dist-Korea	497557
14	G.M. COMPLEX CHIRIMIRI	BRANCH	G.M COMPLEX WEST CHIRIMIRI,DIST- KOREA, (CG)	497773
15	PANDAVPARA	BRANCH	PANDAVPARA ,Dist-korea	497335
16	KHAMARIA	BRANCH	Village: Post KHAMARIA, DISTT SURGUJA (C.G.)	497116
17	GHARGHODA	BRANCH	GHARGHODA DIST-RAIGARH	496111
18	BAGBAHAR	BRANCH	JASHPUR	496236
19	LAHPATRA	BRANCH	AT+POI LAHPATRA, DIST-SURGUJA (CG)	497116
20	RAMANUJNAGAR	BRANCH	RAMANUJNAGAR(SHRINAGAR) DIST-SURAJPUR	497333
21	KUDEKELA	BRANCH	AT+PO. KUDEKELA, DIST-RAIGARH(CG)	496117
22	KOTBA	BRANCH	KOTBA Tehsil Dharamjigarh,Dist. Jashpur	496114
23	KOSIR	BRANCH	AT+PO- KOSIR, DIST RAIGARH (CG)	496460
24	CHIRIMIRI COLLIERY	BRANCH	STATION ROAD ,CHIRIMIRI	497449
25	BAIKUNTHPUR	BRANCH	MANENDRAGARH ROAD NH 78 BAIKUNTHPUR	497335
26	BALRAMPUR	BRANCH	BALRAMPUR DIST BALRAMPUR	497119
27	MANENDRAGARH	BRANCH	SAI CHOWK MANENDRAGARH, DIST- KOREA (CG)	497442
28	NEMNAKALA	BRANCH	CHOPRA PARA RING ROAD AMBIKAPUR	497001
29	LAKHANPUR	BRANCH	PO- LAKHANPUR, DIST- SURGUJA (CG)	497116
30	MAHGAON	BRANCH	Bhaiyathan Road, Mahgaon, DIST- SURAJPUR (CG)	497229
31	KHARSIA	BRANCH	DIST RAIGARH (CG)	496661
32	KHADGAWAN	BRANCH	KHADGAWAN DIST-KOREA	497437
33	SUKHRAPARA	BRANCH	AT+PO. SUKHRAPARA, DIST-JASHPUR ( CG)	496118
34	SHANKARGARH	BRANCH	SHANKARGARH DIST-SURGUJA	497210
35	UDGI	BRANCH	UDGI DIST -SURAJPUR	497231
36	SITAPUR	BRANCH	(CG)	497111
37	UDAIPUR	BRANCH	AT+PO- UDAIPUR, DIST SUGUJA(CG)	497116
38	WEST CHIRIMIRI	BRANCH	WEST CHIRIMIRI DIST-KOREA	497773
39	SARDI	BRANCH	SARDIP O. CHURCHA COLLIERY DIST-KOREA	497339
40	JASHPUR NAGAR	BRANCH	(CG)	496331
41	REGIONAL OFFICE AMBIKAPUR	BRANCH	GOVT. POLYTECHNIC COLLEGE, RING ROAD,	497001
42	SATPATA	BRANCH	SATPATA DIST-SURGUJA	497226
43	RAIGARH	BRANCH	STATION ROAD , RAIGARH, DIST- RAIGARH, (CG)	496001
44	SURGUJA UNIVERSITY AMBIKAPUR	BRANCH	BABUPARA,AMBIKAPUR,	497001
45	UDARI	BRANCH	GANDHI CHOWK . UDARI, DIST- SURGUJA	0
46	DEWADAND	BRANCH	KOREA(CG)	0
47	KORBA	BRANCH	T.P NAGAR, KORBA, DIST-KORBA , C.G	495667
48	SURAJPUR	BRANCH	(CG)	497229
49	KUNNI	BRANCH	Vill-Kunni, Tah-Lakhanpur. Dist-Sarguja (CG)	497116
50	Sarangarh	BRANCH	Raipur/ Road, Sarangarh, Dist - Raigarh (CG)	496445
51	Dharmajigarh	BRANCH	(CG)	496116
52	DHAURPUR	BRANCH	VILL & PO DHAURPURMAIN ROAD DHAURPUR	0
53	RAMNAGAR	BRANCH	SURAJPUR	497226
54	RAJAULI	BRANCH	VILL Kathghodi TEHSIL SONHAT	0
55	RAMANUJGANJ	BRANCH	RAMANUJGANJ DIST BALRAMPUR	497220
56	WADRAFNAGAR	BRANCH	WARD NO 10, WADRAFNAGAR DISTT BALRAMPUR	497225
57	RAIKERA	BRANCH	VILL RAIKERA TEHSIL GHARGHODA	496111
58	Rajpur	BRANCH	Main Road, Rajpur Teh+Thana-Rajpur Dist-Balrampur	497118
59	BHAIYATHAN	BRANCH	Bhaiyathan	
60	PRATAPPUR	BRANCH	Bazar Road Pratappur	
61	PATHAL GAON	BRANCH	Ambikapur Road Pathalgao Dist-Jashpur (CG)	

S.NO	ATM	ATM ID	LINK BR.	ATM LOCATION
1	CHIRIMIRI COLLIERY	ATM	SCRH07981S	798 CHIRIMIRI COLLIERY
2	RAIGARH	ATM	SCDH079901	799 HPCL RAIGARH
3	PATHAL GAON	ATM	SCRH080111	801 PATHALGAON
4	MAHENDRAGARH	ATM	SCDH100601	1006 HPCL MAHENDRAGARH
5	SITAPUR	ATM	SCRH12081S	1208 SITAPUR
6	KHARSIA	ATM	SCRH147211	1472 KHARSIA
7	SOUTH JHAGRAKHAND	ATM	SCDH14921S	1492 SOUTH JHAGRAKHAND
8	BAIKUNTHPUR	ATM	SCRH15201S	1520 BAIKUNTHPUR
9	LAKHANPUR	ATM	SCDH168511	1685 LAKHANPUR
10	KHURASIA COLLIERY	ATM	SCDH208111	2081 KHURASIA COLLIERY
11	NEMNAKALA	ATM	SCRH252611	2526 NEMNAKALA
12	NEMNAKALA	ATM	SCDH252602	2526 PRATAPPUR CHOWK
13	JASHPUR NAGAR	ATM	SCDH345111	3451 JASHPUR NAGAR